

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

Reorganizational Meeting Agenda

Thursday, July 11, 2013 @ 7:00 pm
Conference Room – C117

FUTURE MEETINGS	
August 15, 2013 (Pending Approval)	Board Meeting – 7 PM
September 19, 2013 (Pending Approval)	Board Meeting – 7 PM

Meeting called to order at _____ with _____ presiding.

Board Members:

Tom Parmenter _____
Marcus Dean _____
Paul Cronk _____
Faith Roeske _____
Sara Hatch _____

Administration:

Ravo Root III, Superintendent _____
Kyle Faulkner, High School Principal _____
Wendy Butler, PK-4 Principal/Dir. Of Curriculum & Instruction _____
Thomas Ricketts, Business Manager _____
William Kelley, Guidance Counselor _____

- 1. Preliminary Matters/Public Comment**
- 2. Reports**
 - 2a. Administrator’s Reports**
 - 2b. Superintendent Report**
 - 2c. Work Session**

3. Administration of Oath to Newly Elected Board Members

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of Board of Education member according to the best of my ability.

4. Election of Officers:

4.1 President of the Board: _____

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

4.2 Vice President of the Board: _____

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

Administer Oath of Faithful Performance in Office to the Superintendent, President and Vice-President.

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of (*state office*) according to the best of my ability.

5. Executive Session

5.1 For the board to enter into Executive Session at _____ PM.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accept/Rejected

5.2 For the board to move out of Executive Session at _____ PM .

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accept/Rejected

6.0 Appointments of Officers:

6.1 District Clerk: Paul Cronk

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

6.2 District Treasurer: Brenda Nolan

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

6.3 Deputy Treasurer: Lynette Folts

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

6.4 Tax Collector: Joanne Cackle

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

6.5 Claims Auditor: Heidi Moore

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

6.6 Deputy Claims Auditor: Heidi Rose

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

7.0 Other Appointments

7.1 School Physician: Dr. Douglas Mayhle:

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

7.2 School Attorney: Richardson and Pullen, P.C.:

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

7.3 Official Bank Signatories: Brenda Nolan

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

7.4 Extra-Curricular Treasurer: Thomas Ricketts

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

7.5 Extra-Curricular Accountant: Lynette Folts

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

7.6 Purchasing Agent: Thomas Ricketts

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

7.7 Records Management Officer: Thomas Ricketts

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

7.8 District External (Independent) Auditor: Brock, Schechter and Polakoff, LLP

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

7.9 District Internal Auditor: Denise Reithmiller

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

7.10 District Compliance Officer: Wendy Butler

Motion by _____ Seconded by _____
_____Aye _____Nay _____Abstain Accepted/Rejected

7.11 Homeless Liaison: William Kelley

Motion by _____ Seconded by _____
_____Aye _____Nay _____Abstain Accepted/Rejected

7.12 FOIL Officer: Paul Cronk

Motion by _____ Seconded by _____
_____Aye _____Nay _____Abstain Accepted/Rejected

7.13 Asbestos (LEA) Designee: Sharon Gayford

Motion by _____ Seconded by _____
_____Aye _____Nay _____Abstain Accepted/Rejected

7.14 Chemical Hygiene Officer: Rachel Coon

Motion by _____ Seconded by _____
_____Aye _____Nay _____Abstain Accepted/Rejected

7.15 DASA Co-Coordinator: Deb Woltag Prek-5, Bill Kelley Grades 6-12

Motion by _____ Seconded by _____

8. Designations

8.1 The following bank is designated as the official depository of funds:

Community Bank NA
Chase Investment
NY Class Investment

Motion by _____ Seconded by _____
_____Aye _____Nay _____Abstain Accepted/Rejected

8.2 The following newspaper is designated as the official newspaper of the district:

Olean Times Herald

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

8.3 The regular meeting of the Fillmore Central School District Board of Education will be tentatively scheduled on the third Thursday of each month at _____ PM.

August 15, 2013 February 20, 2014
September 19, 2013 March 20, 2014
October 17, 2013 April 17, 2014
November 21, 2013 May 15, 2014
December 19, 2013 June 19, 2014
January 16, 2014

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

9. Authorizations

9.1 Payroll Certification Agent: Ravo Root III

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

9.2 Designated Educational Official (DEO): Kyle Faulkner

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

9.3 Reviewing and Verification Official for the federal Child Nutrition Program: Priscilla Beardsley

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

9.4 Hearing Official for the federal Child Nutrition Program: Kyle Faulkner

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

9.5 The superintendent is authorized to approve all conferences, conventions, and workshop attendance for staff with expenses.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accept/Rejected

9.6 The superintendent is authorized to apply for Grant in Aid (State and Federal) as appropriate.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accept/Rejected

10. Other Items

10.1 The mileage allowance for 2013-2014 will be the established IRS rate as amended from time to time.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.2 Approve the School Breakfast and Lunch Prices for 2013-14 as follows:

Student Breakfast	\$	1.00
Student Lunch (K-6)	\$	1.45
Student Lunch (7-12)	\$	1.60

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.3 Review and Approval of the Secondary Handbook

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

11. Business/Finance

11.1 Business Administrator’s Report

12. Consent Vote:

➤ Minutes of June 11, 2012 meeting

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Reject

13. Old Business

14. New Business

14.1 The superintendent recommends and the board approves the following Cooperative Educational Services:

RESOLVED that the Board of Education of the **Fillmore Central School District** hereby agrees to enter into the attached contract with the Erie 1 BOCES for a three – year period commencing on July 10, 2013 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$100,468.08 and authorizes 36– monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$2,790.78.

Be it further RESOLVED, that the Board of Education of the **Fillmore Central School District** hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Reject

14.2 The superintendent recommends and the board accepts the Retainer Agreement between Fillmore Central School and Richardson and Pullen, P.C. Attorneys at Law for the 2013-2014 fiscal year.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Reject

14.3 The superintendent recommends and the board approves the following resolution:

RESOLVED to select **C & S Companies of Syracuse, NY as the Energy Performance Contractor Provider** for the Fillmore School District for future energy performance project(s) as a result of the Request for Proposal submission process.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Reject

14.4 The superintendent recommends and the board approves the following resolution:

RESOLVED, Regarding the **Energy Project** being implemented by C & S Companies, the Fillmore School Board intends to act as lead agency for the New York State Department of Environmental Conservation (NYSDEC) **State Environmental Quality Review (SEQR)** process. Pursuant to this process, based on §617.5 (c)(8): {*“routine access of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings;”*}, the Board deems this project to be a **Type II action** requiring no further environmental reviews.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Reject

14.5 The Superintendent recommends and the board approves the new District Mission Statement.

“The mission of FCS is to provide a student-centered and community supported learning environment that enables students to achieve personal excellence both academically and behaviorally, and fosters life-long learners who are responsible, caring, and productive citizens.”

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Reject

14.6 The Superintendent recommends and the board approves the new District Vision.

“To be a leading school regionally in: the use of technology as learning tool, providing diverse learning opportunities, academic performance, and fiscal stability; where all students learn, grow, and succeed.”

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Reject

15. PERSONNEL

15.1 Instructional Appointments

EMPLOYEE	ASSIGNMENT	CERTIFICATION	SALARY	STATUS	EFFECTIVE DATE
Miranda Earley	Art Teacher	Fine Arts K-12	\$37,250	Probationary Appointment – 3 years	August 26, 2013

15.2 Substitute Teacher Appointments

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Michael Campana	Masters	English	All	All
Kimberly Douglas		ELA 7-12	7-12	ELA
Catherine Phillips	Bachelors	Psychology	Any	All

Individuals listed are fingerprinted and have full clearance for employment.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

15.3 Substitute Non-Teacher Appointments

NAME	POSITION	EFFECTIVE DATE
Carol Bliss	Substitute Aide	Sept. 1, 2013

Individuals listed are fingerprinted and have full clearance for employment.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

15.4 Retirement/Resignation

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	NOTES
Sharon Gayford	Head Custodian	July 5, 2013	September 27, 2013	Retirement
Loraine Belford	Bus Driver	April 26, 2013	May 1, 2013	Resignation

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

15.5 Advisor Appointment for 2013-2014

NAME	ACTIVITY
William Kelley	National Honor Society

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

15.6 Be It Resolved, that the contract of employment between the district and Superintendent, Ravo Root, is hereby extended, on the terms of the contract, effective July 1, 2013. The President of the Board of Education is authorized and directed to sign said document on behalf of the Board.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

16. Addendum

16.1 The Board of Education moves to add addendums 16.2, 16.3, 16.4 and 16.5 to the Board Agenda on July 11, 2013.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

16.2 The Superintendent recommends the Board of Education approves the contract and all terms of the contract between the Fillmore School District and the Fillmore Administrator’s Association, effective July 1, 2013.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

16.3 The Superintendent recommends and the Board approves the list of broken or outdated technology equipment to be declared as surplus and donated to the NYS School and College eWaste Program.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

16.4 The Board of Education nominates Christine Schnars to continue as the Area 3 Director for the NYS School Board’s Association.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

17. CSE/CPSE Recommendations

17.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from June 11, 2012 to June 21, 2012, the BOE hereby approves said recommendations.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

18. Executive Session

18.1 For the board to enter into Executive Session at _____ AM/PM
(For purpose as specified in the open meetings law)

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accept/Rejected

18.2 For the board to move out of Executive Session at _____ AM/PM and regular meeting resumed.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accept/Rejected

19. Adjournment

Superintendent recommends that the board adjourn meeting at _____ AM/PM.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Reject